

Fundamentals of risk management

Purpose

To explore the principles of risk management and the role of insurance within these principles.

Assumed knowledge

It is assumed that the candidate already has knowledge of the fundamental principles of insurance as covered in IF1 Insurance, legal and regulatory or equivalent examinations.

Summary of learning outcomes	Number of questions in the examination*
1. Understand the meaning of risk.	9
2. Understand the role and purpose of risk management.	8
3. Understand the core elements of the risk management process.	12
4. Understand the different categories of risk.	5
5. Understand current trends in risk management.	6
6. Understand the position of insurance within risk management.	5
7. Understand the key risk management lessons learnt from major loss events.	5

*The test specification (relevant to the M67 multiple choice question exam only) has an in-built element of flexibility. It is designed to be used as a guide for study and is not a statement of actual number of questions that will appear in every exam. However, the number of questions testing each learning outcome will generally be within the range plus or minus 2 of the number indicated.

Important notes

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- **Method of assessment:**

Mixed assessment consisting of two components, both of which must be passed. One component is a coursework assignment and one is a multiple choice examination. The details are:

1. an online coursework assignment using RevisionMate consisting of 10 questions which sequentially follow the learning outcomes. This must be successfully completed within 6 months of enrolment; and
2. a multiple-choice question (MCQ) exam at one of the CII's online centres (paper based MCQs are available in April and October for those sitting outside the UK). The MCQ exam consists of 50 MCQs. 1 hour is allowed for this examination. This exam must be successfully passed within 18 months of enrolment.

- This syllabus will be examined from 1 May 2017 until 30 April 2018.

- Candidates will be examined on the basis of English law and practice unless otherwise stated.

- Candidates should refer to the CII website for the latest information on changes to law and practice and when they will be examined:

1. Visit www.cii.co.uk/updates
2. Select the appropriate qualification
3. Select your unit on the right hand side of the page

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- **Method of assessment:** Part I 14 compulsory questions (140 marks). Part II 2 questions selected from 3 (60 marks). Total of 200 marks. Three hours are allowed for this exam.
- The syllabus is examined on the basis of English law and practice unless otherwise stated.
- The general rule is that the exams are based on the English legislative position six months before the date of the exams.
- Candidates should refer to the CII website for the latest information on changes to law and practice and when they will be examined:
 1. Visit www.cii.co.uk/qualifications
 2. Select the appropriate qualification
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1. Understand the meaning of risk

- 1.1 Explain the difference between risk and uncertainty.
- 1.2 Explain the basics of probability theory.
- 1.3 Discuss risk perception.
- 1.4 Explain the difference between pure and speculative risk.

2. Understand the role and purpose of risk management

- 2.1 Explain the evolution of the discipline of risk management.
- 2.2 Outline the benefits of risk management.
- 2.3 Explain key roles and responsibilities for risk management (Board, Managers, Risk Function etc).
- 2.4 Explain the relationship between risk management, compliance, and the audit function.

3. Understand the core elements of the risk management process

- 3.1 Outline the risk management process.
- 3.2 Explain the purpose and contents of a risk register.
- 3.3 Explain the various risk management standards that exist.
- 3.4 Explain the various risk management tools and techniques (identification, assessment, monitoring, control and financing).
- 3.5 Explain the regulatory and corporate governance context surrounding the risk management process.

4. Understand the different categories of risk

- 4.1 Define and categorise risk (e.g. various financial, operational, insurance risks, strategic and reputation).
- 4.2 Discuss difficult to categorise risks.
- 4.3 Examine the link between cause, events and effects.

5. Understand current trends in risk management.

- 5.1 Discuss the emergence of enterprise risk management (ERM).
- 5.2 Discuss the emergence of governance, risk and compliance (GRC).
- 5.3 Explain the role of the Chief Risk Officer and Risk Committee.
- 5.4 Explain the concepts of risk aggregation and correlation.

6. Understand the position of insurance within risk management

- 6.1 Explain the role of insurance as a risk transfer mechanism.
- 6.2 Explain the role of an insurance intermediary in supporting risk management.
- 6.3 Discuss alternatives to insurance (captives, alternative risk transfer, self-insurance).

7. Understand the key risk management lessons learnt from major loss events

- 7.1 Explain why risk management systems can fail.
- 7.2 Explain the consequences of the failure of risk management systems.
- 7.3 Discuss examples of relevant loss events.

Reading list

The following list provides details of various publications which may assist you with your studies.

Note: The examination will test the syllabus alone.

The reading list is provided for guidance only and is not in itself the subject of the examination.

The publications will help you keep up-to-date with developments and will provide a wider coverage of syllabus topics.

CII/PFS members can borrow most of the additional study materials below from Knowledge Services. CII study texts can be consulted from within the library.

New materials are added frequently - for information about new releases and lending service, please go to www.cii.co.uk/knowledge or email knowledge@cii.co.uk.

CII study texts

Fundamentals of risk management. London: CII. Study text M67/P67.

Insurance, legal and regulatory. London: CII. Study text IF1.

Books (and ebooks)

Approaches to enterprise risk management. London: Bloomsbury, 2010.*

A risk management approach to business continuity: aligning business continuity with corporate governance. Julia Graham, David Kaye. Brookfield, Connecticut: Rothstein Associates, 2006.

A short guide to contract risk. Helena Haapio, George J. Siegel. Farnham: Gower, 2013.

A short guide to reputation risk. Garry Honey. Farnham: Gower, 2009.*

A short guide to procurement risk. Richard Russill. Farnham: Gower, 2010.*

Corporate risk management: an organisational perspective. Tony Merna, Faisal F Al-Thani. 2nd ed. Chichester, West Sussex: John Wiley, 2008.*

Exploiting future uncertainty: creating value from risk. David Hillson. Farnham, Gower, 2010.

Innovative thinking in risk, crisis and disaster management. Simon Bennet. Farnham: Gower, 2012.

Handbook of insurance. Georges Dionne. New York: Springer, 2013.*

Handbook of the economics of risk and uncertainty. Mark Machina, W. Kip Viscusi. North Hollands, 2014.*

Introduction to insurance mathematics: technical and financial features of risk transfers. Annamaria Olivieri, Ermanno Pitacco. Berlin: Springer, 2011.

Managing risk in projects. David Hillson. Farnham, Gower, 2009.

Principles of risk management and insurance. 12th ed. George E. Rejda, Michael J. McNamara. Pearson Education, 2014.

Quantitative operational risk models. Catalina Bologne et al. London: Chapman & Hall, 2012.*

Supply chain risk: understanding emerging threats to global supply chains. John Manners-Bell. London: Kogan Page, 2014.*

Rethinking risk measurement and reports. 2v. Klaus Bocker (ed). London: Incisive, 2010.

Risk: an introduction. Bernardus Ale. Routledge, 2010.*

Risk analysis. 2nd ed. Terje Aven. Hoboken: Wiley, 2015.*

Risk analysis in finance and insurance. 2nd ed. Alexander Melnikov. Chapman and Hall/CRC, 2010.*

Risk culture and effective risk governance. Patricia Jackson, ed. London: Risk Books, 2014.

Risk management for insurers: risk control, economic capital, and Solvency II. Rene Doff. 3rd ed. London: Risk Books, 2015.

Strategic risk management. Patrick McConnell. London: Risk Books, 2016.

Systemic risk assessment and oversight. J A Chan-Lau. London: Risk Books, 2013.

The handbook of integrated risk management in global supply chains. Panos Kouvelis. Wiley, 2012.

The risk management handbook. David Hillson. London: Kogan Page, 2016.*

Ebooks

The following ebooks are available through Discovery via www.cii.co.uk/discovery (CII/PFS members only):

A short guide to operational risk. David Tattam. Gower, 2011.

A short guide to fraud risk. By Martin Samociuk and Nigel Iyer. Edited by Helene Doody. Aldershot: Gower Publishing, 2010.

Enterprise risk management: a common framework for the entire organisation. Philip E.J. Green. Oxford: Butterworth-Heinemann, 2016.

Enterprise risk management: from incentives to controls. James Lam. 2nd ed. Hoboken: Wiley, 2013.

Fundamentals of enterprise risk management: how top companies assess risk, manage exposure and seize opportunity. John J. Hampton. New York: American Management Association, 2015.

Fundamentals of risk management: understanding, evaluating and implementing effective risk management. Paul Hopkin, Kogan Page, 2014.

Risk analysis in finance and insurance. 2nd ed. A V Melnikov. Boca Raton, Florida: CRC Press, 2011.

Risk and the law. Diethelm Klippel, Gordon R. Woodman. London: Routledge, 2009.

Risk management and financial institutions. John Hull. Wiley, 2015.

Risk management: concepts and guidance. Carl L. Pritchard. 5th ed. Boca Raton: CRC Press, 2015.

Factfiles and other online resources

CII factfiles are concise, easy to digest but technically dense resources designed to enrich the knowledge of members. Covering general insurance, life and pensions and financial services sectors, the factfile collection includes key industry topics as well as less familiar or specialist areas with information drawn together in a way not readily available elsewhere. Available online via www.cii.co.uk/ciifactfiles (CII/PFS members only).

- Alternative risk transfer (ART). Alan Punter.
- Insurance-linked securities (ILS). Alan Punter.
- Risk control. Ian Searle.
- Risk identification. Ian Searle.
- Risk transfer. Ian Searle.
- Recent developments to Solvency II. Brad Baker.

AIRMIC. www.airmic.com.

Institute of Risk Management www.theirm.org.

Risk.net: and online resource providing news, analysis and trends in risk management. Available via www.cii.co.uk/risknet (members only).

Further articles and technical bulletins are available at www.cii.co.uk/knowledge (CII/PFS members only).

Journals and magazines

The Journal. London: CII. Six issues a year. Also available online via www.cii.co.uk/knowledge (CII/PFS members only).

Post magazine. London: Incisive Financial Publishing. Monthly. Also available online at www.postonline.co.uk.

Strategic risk. London: Newsquest Specialist Media. Eight issues a year.

Further periodical publications are available at www.cii.co.uk/journalmagazines (CII/PFS members only).

Reference materials

Concise encyclopedia of insurance terms. Laurence S. Silver, et al. New York: Routledge, 2010.*

Dictionary of insurance. C Bennett. 2nd ed. London: Pearson Education, 2004.

*Also available as an ebook through Discovery via www.cii.co.uk/discovery (CII/PFS members only).

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Exemplars

Exemplar papers are available for all mixed assessment units. Exemplars are available for both the coursework component and the multiple-choice component.

These are available on the CII website under the unit number before purchasing the unit. They are available under the following link www.cii.co.uk/qualifications/diploma-in-insurance-qualification.

These exemplar papers are also available on the RevisionMate website www.revisionmate.com after you have purchased the unit.

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Examination guides

Guides are produced for each sitting of written answer examinations. These include the exam questions, examiners' comments on candidates' performance and key points for inclusion in answers.

You are strongly advised to study guides from the last two sittings. Please visit www.cii.co.uk to buy online or contact CII Customer Service for further information on +44 (0)20 8989 8464.

Alternatively, if you have a current study text enrolment, the latest exam guides are available via www.revisionmate.com.

Older guides are available via www.cii.co.uk/pastexamguides (CII/PFS members only).

Exam technique/study skills

There are many modestly priced guides available in bookshops. You should choose one which suits your requirements.

The Insurance Institute of London (IIL) holds a lecture on revision techniques for CII written exams approximately three times a year. The slides from their most recent lectures can be found at www.cii.co.uk/iilwrittenrevision (CII/PFS members only).